

Monroe County Schools  
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Office of the Superintendent  
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[boe.monr.k12.wv.us/pages/Monroe County SD](http://boe.monr.k12.wv.us/pages/Monroe%20County%20SD)

Posting # MCP00703 REVISED  
July 28, 2016

**NOTICE OF VACANCY**  
**Professional**

Position Title: Business Education Instructor  
Monroe County Technical Center

Job Description: Teach Business Computer applications to grades 9-12. Preference will be given to applicant with knowledge in Desktop Publishing and Digital Imagery, MS Office 2016, MOS training and certification, knowledge of Mac OS and Adobe Software. Must be willing to serve as FBLA Advisor.

Qualifications: Must hold a valid teaching certificate in Business Education

Effective Date: August 10, 2016

Salary: Per county schedule, 205 days.

Deadline for Application: August 4, 2016, at 3:00 p.m.

**To Apply:**

PLEASE GO TO OUR WEBSITE AT [WWW.boe.monr.k12.wv.us/pages/Monroe County SD](http://WWW.boe.monr.k12.wv.us/pages/Monroe%20County%20SD) TO APPLY ELECTRONICALLY. FOR NEW APPLICANTS, CLICK ON THE EXTERNAL APPLICANT LINK. FOR CURRENT EMPLOYEES, CLICK ON THE TRANSFER/CURRENT EMPLOYEE LINK.

Monroe County Schools is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex and disability in its activities, programs or employment practices as required by Title VI, Title IX and Section 504.

For information regarding civil rights or grievance procedures, contact Brian K. Baker, Title IX Coordinator/Section 504 Coordinator, at the Monroe County Board of Education Office, Post Office Box 330, Union, West Virginia, 24983, 304-772-3094, extension 314. In addition, information regarding services, activities and facilities that are accessible to and usable by handicapped persons can be obtained at the same above address