

Monroe County Dual Credit Policy

1.0 Dual Credit

For the purpose of this policy, dual credit is defined as a college-level course of study offered to high school students. Dual credit courses enable high school students to receive, simultaneously, both high school and college level course credit. Dual credit courses may be taught by full-time college faculty who instruct high school students on campus or by a high school teacher who has been approved by the college to teach the course. A high school student may earn both high school and college credit (dual credit) for the same course upon completion of course requirements.

Dual credit courses achieve multiple purposes. The primary purpose of offering dual credit courses is to deliver high-quality college experiences to high-performing high school students. Dual credit courses also enrich and extend the high school curriculum, provide introductory college coursework, and avoid unnecessary duplication in coursework as students move from high school to college.

2.0 Dual Credit Delivery Methods

Dual credit courses may be delivered on the college campus, the high school, technical center, in a virtual environment, or through a combination of delivery methods.

3.0 Grades and Course Credit for Dual Credit Courses

3.01 The postsecondary institution grading policy will apply to college courses offered for dual credit with the exception of courses that are used in place of graduation requirements.

3.02 If dual credit course is used in place of graduation requirements, the district grading scale will be used.

3.03 College credit will be awarded for courses taken for dual credit upon the student's completion of the course requirements and will become part of the student's official college transcript.

3.04 High school credit will also be awarded by the secondary school upon successful completion of the course. The award of a weighted elective high school credit will be in compliance with state standards.

3.05 All grades earned for college credit by the student in a dual credit course will be recorded on a postsecondary institution's transcript.

4.0 Tuition and Other Charges

Tuition and other fees and charges for dual credit courses will be consistent with the published dual credit tuition rates approved by the WV Higher Education Policy

Commission. There are no tuition discounts available for free and reduced students. The student has the responsibility to purchase or rent the approved textbook.

5.0 Student Eligibility

The eligibility of high school students to participate in dual credit courses may vary in accordance with the admission standards of the college or university offering the courses in high school. It is recommended that students have a minimum overall grade point average of 3.0 (on a 4.0 scale) and be recommended by the school principal or his or her official designee.

6.0 Program Structure and Administration

Dual credit will only be awarded for college-level, credit bearing coursework counting for program or degree requirements. Each postsecondary institution must ensure the equivalency of student learning outcomes, consistency, and rigor of courses accepted for dual credit.

In the case a dual credit course is used to meet a graduation requirement, the syllabus must provide for 180 days of instruction, clarify student assignments on dates when college may not be in session, and provide evidence that the NexGen Standards are covered.

Dual credit courses offered in high schools must duplicate the identical course offerings delivered on campus to matriculated students. Courses must be approved for dual credit status, and the credit awarded must be deemed acceptable in transfer by the faculty of the appropriate academic department of the college.

Students enrolled in dual credit courses must adhere to the dates comparable to those specified on the college campus for registration, drop, withdrawal, or refund.

7.0 Dual Credit Courses

Requests for additional dual credit courses are submitted to the Director of Curriculum and Instruction by the high school principal. Courses requests must show an alignment of the course syllabus and the course requirements of both the institution and the West Virginia Department of Education.

New River Community College Course	Monroe County Course Equivalent
PHYS 001 Physics I (Alegbra Based)	Physics
MATH 019	Advanced Algebra
MATH 110 Trigonometry	Trigonometry
POSC 200 American Government	Civics
PHED 261 Strength Training	Strength Training

MATT 290 Engineering and Drafting	CIMI
MEET 111 Computer Aided Drafting	CIMII
MEET 201 Manufacturing Processes	CIM III
MATT 290 CNC Turn 6 BDC Preg	CIMIV
MATT 130 Introduction to Welding	CIMV
MATT 290 Advanced Computer Aided Drafting	CIM VII
ST: Principles of CNA	Fundamentals of Health Science
MAST 105 Medical Terminology	Medical Terminology
ST: Principles of CNA Clinical	Advanced Principles of Health Science
BUSN 230 Desktop Publishing and Presentations	Desktop Publishing
FIN 105 Introduction to Digital Media	Digital Imaging
ADOF 201 Office Accounting	Accounting
BUSN 100 Introduction to Business	Intro to Business
COSC 102 Computers and Society	Business Computer I

WVU Institute of Technology Course	Monroe County Course Equivalent
English 101	English 12

Approved by Board Action: November 18, 2014

Revised by Board Action: April 7, 2015