

PROMOTION AND RETENTION OF STUDENTS

In general, children shall be placed at the grade level to which they are best adjusted academically, socially and emotionally. The educational program shall provide for the continuous progress of children from grade to grade with children spending one year in each grade unless circumstances warrant differently.

Grades K-6

Students may be retained once in Grade K, once in grades 1-3, and once in grades 4-6. Only in unusual circumstances should a child be retained more than once.

Whenever a retention is being considered, but no later than the end of the first semester, the teacher shall confer with the principal and other staff members involved, such as the child's special teachers and counselor. The parent shall be invited to a meeting with the teacher, principal, and other staff members, no later than February 1, for discussion of the matter. This discussion shall consist of an explanation to the parents of their child's current academic standing in relationship to the group and his/her own individual ability. Goals will be set for the third quarter. During the mid part of the fourth quarter, another meeting will be held to review the goals and the student's progress. The final decision of retention shall be made during the last week of school. The final decision shall be jointly by the principal and teacher.

Grades 7-8

Seventh and eighth grade students must successfully complete four subjects each year on grade level to advance to the next grade. Of the four subjects required for promotion, three must be in the area of math, science, social studies or English. If a student passed four subjects including three of the above, he/she would be promoted to the next grade and would take a full schedule of courses on the grade promoted (grade 8 or 9). If a student passed four total courses but failed two of the required, he/she would move on to the next highest grade but would repeat the two or three courses failed in either math, science, social studies or English and complete his/her schedule from subjects on the next highest grade level (grade 8 or 9).

A student shall not be retained more than once in each grade.

Board of Education Minutes - 6/4/81

Amended: Board of Education Minutes - 5/2/83

Amended: Board of Education Minutes - 9/8/87

Grades 9-12

When students in grades 9-12 transfer into Monroe County Schools from non-public schools, determination of appropriate placement shall be made by the principal of the receiving school. The principal will utilize staff members and the appropriate Central Office staff member, as well as specific criteria to determine appropriate placement. In the event that the student's parents or guardian disagree with the principal's placement, appeal may be made to the County Superintendent of Schools. The Superintendent or designee will then examine the situation to determine if the proper placement has been made. If it is determined that the proper placement has not been made, the Superintendent will have the authority to make the final placement. In the event that the parents or guardian disagree with the Superintendent's decision, they retain the right to utilize the Citizens Appeal Process.

Amended: Board of Education Minutes - 8/6/90

Seventh and eighth grade students are promoted to the next grade level if they pass at least four subjects, including at least three from the areas of math, science, social studies, English, and reading.

Whenever a retention is being considered, but no later than the end of the first semester, the principal must confer with the teachers involved and the counselor. The parent shall be invited to a meeting with the teachers, principal (or a designee), and other staff members, no later than February 1 for a discussion of the matter.¹

This discussion shall consist of an explanation to the parents of their child's current academic standing in relationship to the group and his/her own individual ability. Goals will be set for the third quarter. During the mid part of the fourth quarter, another meeting will be held to review the goals and the student's progress.

The final decision of retention shall be made during the last week of school and shall be made jointly by the principal, counselor and teachers.

1. For the 1992-93 school year, principals shall have until March 1 to complete the required conferences with those students in danger of failing for the year.

Board of Education Minutes - 1/25/93
Amended June 5, 1995