

## PUBLIC PARTICIPATION IN BOARD MEETINGS

The Monroe County Board of Education recognizes the inherent right of every citizen to attend and observe the proceedings of the Board at any regular, special, or statutory meeting that is not declared to be an executive session. All actions of the Board shall be taken openly and the deliberations leading to Board action shall likewise be conducted openly. The public is invited to attend Board meetings and will be given limited time to voice opinions or problems.

### 1. Delegations

1.1. **Board Notification:** The superintendent shall schedule delegations and persons to be heard and notify the Board in writing when the agenda is mailed to each Board member.

1.2. **Time for Delegations:** The time allotted to delegations appearing before the Board shall normally be limited to fifteen minutes for each delegation. Delegations will be heard and informed that their problem or problems will be taken under consideration. Action taken on matters brought before the Board by petition shall be made only after a thorough study has been made by the Board concerning all aspect of the problem. In all such cases, a record shall be made of the name and address of the petitioner and she shall be informed of the action of the Board after a final decision has been reached.

### 2. Complaints/Concerns

2.1. **Delegations:** Citizens having complaints to be heard must be scheduled as delegations and cannot interrupt the orderly conduct of the meeting.

Individuals are expected to have worked through the appropriate channels by contacting the school where the problem is located first prior to addressing the Board of Education, or by calling the Superintendent.

2.2. **Public Comments:** Individuals who have not previously been scheduled to speak as a delegation may speak during Public Comments, however, each individual speaking during public comments must sign up at least five minutes prior to the start of the meeting and may have only five minutes time to present.

2.3. The Board will not necessarily act upon anything addressed during public comments, since the need to inform the public of the agenda prevails.

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Reviewed and adopted by Board Action: February 19, 2002