

**RELATIONS WITH POLICE AUTHORITIES
(Police Interrogations and Investigations–Guidelines)**

When a criminal act is suspected, the school authorities should call the police. Information, without prejudice or accusation, will enable the officer to proceed legally.

The school is responsible for protecting each student under its control, however, an effective working relationship will be established with law enforcement officials.

The questioning of a student or teacher in the school or on school premises will be done only in the presence of a designated school official. The pupil's right to remain silent or to speak through an attorney or parent must be made known to him or her.

Any contraband material should be received in the presence of witnesses and a mutually identifiable mark be used. A receipt with witnesses' signatures should be furnished the owner, if known, and one demanded from the officer who takes possession. Such material is to be turned over immediately to the principal, or designated person in his or her absence, who is personally responsible for holding and delivering them to the proper public authorities.

The designated school official will maintain an informal record of interview, recording time, place, persons, and summary of incidents.