

Monroe County Schools

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Office of the Superintendent

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[www.boe.monr.k12.wv.us/pages/Monroe County SD](http://www.boe.monr.k12.wv.us/pages/Monroe%20County%20SD)

Posting #MCS00360

July 25, 2016

NOTICE OF VACANCY SERVICE PERSONNEL



Position Title: Substitute Cook

Job Description: Interpret menus and recipes; prepare and serve meals; handle duties of the point of service program; maintain and/or upgrade skills; perform any and all other job related duties as assigned by school principal and food service coordinator. Must be willing to work at all schools in the county.

Qualifications: High school graduate or GED equivalent; or successfully completing GED program; pass state and county cook test; food handler's card annually. One day of in-service is provided prior to taking the test. Applicants will be notified of in-service date and testing date and location.

Salary: Per County Schedule, Pay Grade B

Effective Date: 2016-2017 School Year

Deadline for Receipt of Application: August 1, 2016 @ 3:00 p.m. or until filled.

To Apply: Use Service Personnel Application for Employment.

Monroe County Schools is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex and disability in its activities, programs or employment practices as required by Title VI, Title IX and Section 504.

For information regarding civil rights or grievance procedures, contact Brian K. Baker, Title IX Coordinator/Section 504 Coordinator at the Monroe County Board of Education Office, Post Office Box 330, Union, West Virginia 24983, 304-772-3094, extension 314. In addition, information regarding services, activities and facilities that are accessible to and usable by disabled persons can be obtained at the same above address.