

MONROE COUNTY BOARD OF EDUCATION

REGULAR MEETING

Monroe County Board of Education Office

April 9 2013, at 7p.m.

I. Roll Call

- a. Mr. Lively called the meeting to order at 7:00 p.m. All members were present.

II. Pledge of Allegiance

III. Approval of Agenda/Adjustments

- a. Mr. Sams made the motion to approve the agenda as presented with the following exceptions: remove a. under Delegations, and Items D and F under Consent Items. Check number 73883 is to be voted on separately. The vote to approve was unanimous.

IV. Public Comments

None

V. Delegations

None

VI. Presentations

- a. Mrs. Terry presented the Young Writer's Contest winners. They are Allison Lowe, Cody Kaluk, Sydney Hunt, Kendra Karnes, and Leah Copeland.

VII. Superintendent's Report

- a. Mrs. Basile commended Mr. Baker and entire Special Education Department for their excellent monitoring review today. WVDE returned to monitor non-compliances from last year's review and reported all issues have been addressed. WVDE commended Mr. Baker for these efforts and reported that they have never returned for a 2nd visit that had all issues taken care of (normally there are several return visits to take care of issues).

- b. Mrs. Basile anticipates OEPA returning this month and reported the county will receive a five day notice prior to their arrival. Major findings were in the areas of finances, policies, personnel/job postings, and board actions. Mrs. Basile reported all findings have been addressed, the county has made progress, and she feels the county is ready for their return. Policy revisions are not completed but they are being worked on at each meeting.

c. Mrs. Basile reported year-to-date finances show a travel increase of \$1,417; increase in substitutes of \$5,342; decrease in overtime of \$17,658; and decrease in county expenses of \$299,510. She also noted Medicaid reimbursement is down \$99,666 year-to-date. Food service revenue is down \$175,713 and attributes much of this to the strict nutritional guidelines the county is operating under. It is also important to note that there is a delay in the bank lockbox process and when the money is credited to the county the hope is that this amount is not as large as it looks. Mrs. Basile also noted that outstanding lunch bills are \$83,827 and at 2012 year-end that total was \$69,000. Ms. Yost and Mrs. Bishop are working to collect the outstanding debt and many families are being turned over to collection agencies.

d. Mrs. Basile reported that she was contacted by Donnie Evans, County Clerk and told that the JAG Grant needs two agreements with the Board of Education; one for each officer. The Board previously approved one agreement and because it was such late notice there was not time to add it to the current agenda. Mrs. Basile informed the Board that the agreement was due back to Charleston by Friday and she would sign the agreements and put them on the next Board agenda.

VIII. Policies and Procedures

a. Mrs. Basile recommended repeal of the following policies: GBA, GCN/GDN, GCD and BFF. Mrs. Sabol made the motion to do this. The vote to approve was unanimous. One policy recommended for a 30 day comment period is GDJ. Mrs. Hoke-Webb made the motion to place this policy on comment. The vote to approve was unanimous. Policies recommended for final approval are GBL, GB-1, GCBD-1, GCBD-2, JE-1, GCH, GCBD, BDD, GDL, and GDBD-1. Mr. Sams made the motion to accept this recommendation. The vote to approve was unanimous. Policies recommended to continue as written are GCBA and GCJ. Mr. Sams made the motion to accept this recommendation. The vote to approve was unanimous.

IX. Treasurer's Report

a. Mr. Berry presented the treasurer's report. Mr. Mann made the motion to accept the report as presented. The vote to approve was unanimous.

X. Consent Items

a. Mr. Sams made the motion to approve all consent items with the exceptions noted above and the vote to approve was unanimous. Consent items included: minutes from March 19, 2013; payment of bills; transfers and supplements; and one student transfer from out of the county.

b. Mrs. Sabol made the motion to approve check number 73883. The vote was Sabol, yes; Sams abstain; Lively, yes; Mann, yes; Webb, yes.

c. Mr. Mann made the motion to rescind the approval of the student transfer with the student out of county, guardian out of state, from the meeting on March 19, 2013. The vote to approve was unanimous.

XI. New Business

- a. Mrs. Sabol made the motion to approve the MVS 8th grade field trip request. The vote to approve was unanimous.
- b. Mr. Mann made the motion to approve the Memorandum of Agreement with WVU Extension. The vote to approve was unanimous.
- c. Mrs. Webb made the motion to request bids from outside auditors to cover the next three years. The vote to approve was unanimous.

XII. Executive Session

- a. Mr. Sams made the motion to enter into executive session at 7:35 p.m.. The vote to approve was unanimous.
- b. Mrs. Webb made the motion to return to regular session at 8:00 p.m. The vote to approve was unanimous.

XIII. Personnel Items

- a. Mrs. Basile recommended approval of all personnel items. Mr. Sams made the motion to approve with the exception of number 4 for substitute custodians and number 7 for substitute secretaries. The vote to approve was unanimous. Personnel items included hires of A. Frank Houck as Guidance Counselor for PES, Meagan Jones as Guidance Counselor for JMHS, Crystal Pitzer as Title I Extended Day Tutor for PES; resignations of Mike Dixon as Foreman/Electrician/Maintenance, Donald Jackson as Head Football Coach for JMHS and Lilly Ellison as substitute cook. Volunteer approval was given for B. Keith Carter and Jeanette Diane Shrieves. A leave of absence was granted for Melissa Burdette. A professional requiring an out of field authorization was David Johnson.

Substitute teachers rehired for 2013-2014 are Jesse Anderson, Kammy Bailey, David Ballengee, Theresa Ballengee, Nancy Ballinger, Donna Boothe, Jessica Bostic, Susan Bowman-Heath, Betty Brown, Brent Brown, Holly Browne, Sierra Cahill, Samantha Canterbury, Brittany Caudill, Edward Cody, Jeanne Connolly, Kimberly Cook, Becky Crabtree, Papi Crabtree, Rebecca Dillon, Mary French, Jim Gore, Britney Greer, Thomas Griffith, Theresa Gwinn, Janet Haag, Crystal Harman, Lieselotte Heil, Merri Hess, Jim Higginbotham, Becky Hinzman, Cheryl Hunter, Donald Jackson, Donna Jackson, Pam Jackson, David Johnson, Donna Lester, Adam Craig Lewis, Linda Lively, Don Lowe, James Lucas, Amy Miller, Mary S. Miller, Nancy Miller, Rachel Moran, Mary Morgan, Larry Joe Mustain, Sarah Mutter, Terri Nelson, Rhonda Nicewonder, Connie Parker, Crystal Pitzer, Joyce Pritt, Aaron Ransom, Roberta Reed, David Sizemore, Jessica Spencer, Debbie St. Clair, Irene Stover, April Street, Alan Thomas, Jason Thomas, Connie Sue Thomas, Stormy C. Thorne, Bill Tuggle, Randy Wallace, Barbara Walters, Gregory Whitlow, Sherman Williford, Martha Wilson, Barbara Wyrick and Karen Zutaut.

Substitute aides for rehire are Tammy Spangler, Sabrina Dixon, Trish Beasley, Sharon Shaver, Sarah Beth Nickell, Shelby Charlton, Pamela Mitchem, Renee Spangler, Marieta Woods, Delores Dempsey, Elizabeth Mann, Patricia Brodie, Ruth Cuccaro, Kendra Ratliff and Sara Blankenship.

Substitute clerks for rehire are Trish Beasley, Shellie White, Ruth Cuccaro, and Angel Ladner.

Substitute cooks for rehire are Kathy Frazier, Teresa Vermeal, Kimberly Gillenwater, Gerry Phillips, Pat Burgess and Evalee Mann.

Substitute custodians for rehire are James Martin, Fritz Zacher, and Susan Conway.

Substitute secretaries for rehire are Mary Ann Hinkle, Kimberly Cook, Carole Chance, Glenda Rowan, Shirley Huffman, Britney Greer and Shellie White.

b. Mrs. Sabol made the motion to rehire Layton Hefner as a substitute custodian. The vote to approve was Sabol, yes, Webb, yes, Mann, yes; Lively yes; Sams, abstain.

c. Mr. Sams made the motion to rehire Ella Wickline as a substitute secretary. The vote to approve was Webb, yes; Mann, yes; Lively, yes, Sams, yes; Sabol, abstain.

XIV. Discussion Items

a. Mr. Lively asked that the Board be provided an update on the status of the Superintendent's certification at the next Board Meeting.

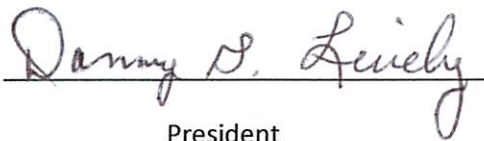
b. Mr. Sams inquired about the roof at MCTC.

XV. Public Comments

a. None

XVI. Adjournment

a. Mr. Lively adjourned the meeting at 8:05 p.m.



President



Secretary