

Monroe County Board of Education

Regular Meeting

January 8, 2013, 7:00 p.m.

I. Roll Call

- a. Mr. Lively called the meeting to order at 7:00 p.m. All members were present.

II. Pledge of Allegiance

III. Approval of Agenda/Adjustments

- a. Mrs. Basile noted that under Item IX, letter A should not read "First Reading" as this policy does not require a comment period because it follows State Code.
- b. Mr. Lively asked that check 73196 be pulled and voted on separately.
- c. Mr. Lively asked that item XI. be moved to follow item V.
- d. Mr. Mann made the motion to approve the Agenda/Adjustments and the vote to approve was unanimous.

IV. Public Comments

- a. None

V. Delegations

- a. Innovation Zone Grant Budget – Sherry Baker presented the Innovation Zone Grant and Budget to the Board. This grant was received for a three year time period. Included in this grant is a request to change the dropout age to 18. This request will go before the Legislature . The total grant award is \$227,500 and will be used to target at-risk children of dropping out of school.

VI. Old Business

- a. School Safety – Shane Ashley, County Commissioner, Sheriff Gravely, Deputy Heller, and WV State Policy Sgt. McKenzie discussed methods of increasing student safety at schools. Sheriff Gravely informed the Board that Deputy Heller would now be stationed two days per week in the Peterstown Schools and remain the other three at JMHS. The days a deputy is not in the Peterstown Schools, other deputies will be completing walk-throughs and be visible in the schools. Mrs. Basile thanked Sheriff Gravely for this increased presence in the schools and stated that the school system does have procedures in place for student safety. Mrs. Basile also reported that principals were directed for teachers to keep doors closed and locked and practice drills would be increased to one per month, much like fire drills. Mrs. Basile recommended the Board approve an early dismissal of students at 12:00 p.m. on Friday, February 15, 2013 for the county to complete safety training with all faculty. Mrs. Sabol made the motion and the vote to approve was unanimous.

VII. Superintendent's Report

- a. Mrs. Basile commended JMHS and MCTC for currently have 18 students eligible for the Promise Scholarship. The schools anticipate more students becoming eligible as the ACT is taken again in February, April and June. There are 4 students in the "30 Club" and 2 of these students have a composite score of 32. Twenty-one students have registered for

AP Calculus, which begins 2nd semester. Students that complete this course and pass the AP exam will graduate high school with 10 college math credits. The goal has been set at 100% pass rate.

- b. Mrs. Basile reported that she participated in Senior Project panels on Saturday at JMHS and there were many wonderful displays and presentations. She commended Josh Ganoë for his outstanding project on raising Boer Goats. He experimented with genetics and crossed genes in an attempt to gain the spotting and mass he preferred. Mrs. Basile commended him for taking his project to a higher level and the fact that this project will help Josh as he pursues his postsecondary education in the veterinarian field.
- c. Tommie Piercy is conducting training this week with teachers on text complexity as the county moves forward with implementing the Common Core Standards. Additional writing training will be conducted on January 14th and 26th for teachers.
- d. The Meals served per week total was down for the last week of December, as noted in the Food Service report. However, Mrs. Basile noted that many students were out with the flu.
- e. Mrs. Basile reported year to date expenses were \$114,015.90 for professional substitutes and \$37,962.12 for service substitutes. Each school is operating within their substitute budgets and aside from PES the other schools have over 50% remaining in their funds. PES has 2 teachers out either on maternity leave or that have resigned so that attributes to their usage of 51% of their budgeted funds. Comparing spending on substitutes year to date this year to last, the county has spent \$3,357.55 less on professional substitutes and \$20,069.34 more on service substitutes and note that there have been several service subs out on medical leave.
- f. Year to date expenses from county funds are down \$31,776.41. Professional salaries are down year to date \$154,563.03 and service salaries are down \$91,625.18.

VIII. OEPA Update

- a. Donna Davis, WV Office of Educational Performance Audits, was here on December 17, 2012 to go over their findings from last year since Mrs. Basile is a new superintendent. She discussed the policy updates needed, the lack of completing the hiring matrix and the need to update policies, which are being addressed at tonight's meeting. She also discussed the fact that board minutes will be reviewed to ensure the county is complying with their recommendations and following correct procedures for holding public meetings. When OEPA returns they will be looking for progress in all areas. Mrs. Basile stressed that the county is on the right track and are taking steps to address the deficiencies. The current state of the schools did not happen overnight and it will not be corrected overnight.
- b. Mrs. Basile reported she has been keeping folders of documentation showing how the county is addressing the areas of deficiency.
- c. Mr. Baker created a list of required documentation needed at each school and provided that to the principals.
- d. Ms. Davis also discussed the need for schools to upload their budgets to their 5 year strategic plans. Becky Allen contacted WVDE to find out how to do this and provided

principals with the steps to upload. This information was given at the administrative meeting and Mrs. Basile and Mr. Baker will be conducting reviews of the school-level information within the next few weeks.

IX. Treasurer's Report

- a. Mr. Berry presented the Treasurer's Report to the Board and explained the Fund 11 finances.
- b. Mrs. Hoke-Webb made the motion to approve the Treasurer's Report and the vote to approve was unanimous.

X. Policies and Procedures

- a. Employee Code of Conduct – Mrs. Basile recommended the Board approve the Employee Code of Conduct Policy as written. This policy did not need to go out on comment since it directly follows WV Code. Mr. Sams made the motion to approve and the vote to approve was unanimous.
- b. Mrs. Basile recommended the Board approve the first reading of the Service Personnel Evaluation Policy. Mr. Mann made the motion and the vote to approve was unanimous.
- c. Mrs. Basile recommended the Board approve the Hiring of Professional Personnel Policy as written and noted this policy did not need to go out on comment because it follows state statute. Mr. Sams made the motion and the vote to approve was unanimous.
- d. Repeal of Obsolete Policies – Mrs. Basile recommended the Board repeal the following policies because they were outdated and replaced by Monroe County's Policy "Expected Behavior in Safe and Supportive Schools": Policy JB/GBEA – Racial, Sexual, Religious/Ethnic Harassment and Violence, Policy GBEA-1/JG-2 – Anti-Hazing, Policy GBEA-2/JG-3 – Harassment or Violence Based on Ethnicity, Religious Beliefs, Age or Disability, Policy GBEA-3/JG-4 – Racial Harassment, Policy GBEA-3/JG-4 – Racial Harassment, Policy GBEA-4/JG-5 – Bullying, Harassment and Intimidation, Policy JFC – Student Code of Conduct, Policy JFCC – Student Code of Conduct on Buses, Policy JFI – Student Demonstrations and Strikes, Policy JG – Student Code of Conduct, Policy IGBH – Alternative Education.
- e. Mrs. Basile recommended the Board repeal Policy GCD – Professional Staff Hiring as it is outdated and does not follow statute. It's being replaced by the new Hiring of Professional Personnel Policy that was approved in Item X, letter C. Mrs. Hoke-Webb made the motion and the vote to approve was unanimous.

XI. Consent Items

- a. Mrs. Basile recommended the Board approve the Consent Items as listed. Mr. Sams made the motion and the vote to approve was unanimous. Consent items included: Minutes from the December 6, 2012 BOE Meeting, Approval of Payment and Bills, Approval of Transfers and Supplements.
- b. Mrs. Basile recommended the Board approve check 73196. Mr. Mann made the motion to approve and the vote to approve was Sabol – yes, Sams – yes, Hoke-Webb – yes, Lively - abstain.

XII. New Business

- a. Blue Lick Property – Mrs. Basile recommended the Board sell the property at Blue Lick at public auction, using a Quit Claim Deed, as described by Prosecuting Attorney, Justin St. Clair. Mr. Sams made the motion and the vote to approve was unanimous.
- b. Second Creek Property – Mrs. Hoke-Webb recused herself and left the room prior to this discussion. Mrs. Basile recommended the Board sell the Second Creek Property at public auction and allow the Prosecuting Attorney to send a letter to Mr. and Mrs. Gary Hoke explaining the land had previously been sold to them erroneously because it was not sold at public auction and no notice had been given to the public. Mr. Sams made the motion and the vote was Sabol – yes, Lively – yes, Mann – yes.
- c. Innovation Zone Grant Budget – Mrs. Basile recommended the budget be approved as written. Mr. Mann made the motion and the vote to approve was unanimous.

XIII. Personnel Items

- a. Mr. Sams made the motion to enter into Executive Session at 9:08 p.m. under Policy 6-9A-4 and the vote to approve was unanimous.
- b. Mr. Sams made the motion to return from Executive Session at 10:02 p.m. and the vote to approve was unanimous. No action was taken in Executive Session.
- c. Mrs. Basile recommended the Board approve the Personnel Items as written. Mrs. Sabol made the motion and the vote to approve was unanimous. Personnel Items include: Hires – Shellie White as Substitute Secretary, Cheryl Hunter as Substitute Teacher, Britney Greer as SAT Site Coordinator at PMS, Papi Crabtree as Title I Intervention Tutor at PES, Robert Miller as Bus Operator at Flat Mountain, Kevin Throckmorton as Substitute Teacher, Samantha Canterbury as Substitute Teacher. Leave of Absence – Barbara Laws, Bus Operator, for Medical Leave Extension through 1/31/13. Volunteer Approval – Lydia Rodriguez, John Woodson, Jackie Sablack, Santanna Flack, Sarah Bradley, Missy Bell, Kerry Johnson, Etta C. Wilson, Junior Wickline, Lydia B. Huffman, Robin Johnson. Resignations – Ken Plumley as Groundskeeper/Maintenance effective 1/1/13.

XIV. Discussion Items

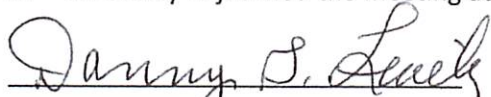
- a. A Special Meeting will be held on January 14, 2013 at 7:00 p.m. for the purpose of hiring the Assistant Superintendent/Director of Federal Programs Position. The Superintendent's Evaluation process will also be explained since the time frame varies due to the timing of the hire.

XV. Public Comment

- a. None

XVI. Adjournment

- a. Mr. Lively adjourned the meeting at 10:06 p.m.



President



Secretary